

Date of Meeting: May 1, 2007

**LOUDOUN COUNTY BOARD OF SUPERVISORS
INFORMATION ITEM**

#4

SUBJECT: Board of Supervisors Project Schedule

ELECTION DISTRICT: County-wide

BACKGROUND:

Chairman York and Vice Chairman Tulloch have met with staff regarding major Board projects and those items that could require additional meetings through this Board's term. It is their intent to have a full Board discussion to ensure an understanding of the Board's workload and schedule. The goal is to focus on the Board's priorities and determine what realistically can be accomplished by the end of the calendar year.

DISCUSSION

To assist with this discussion, staff has provided the following three attachments:

Attachment 1 - Working Calendar

This is a color-coded calendar that attempts to reflect those meetings and events that have been scheduled as well as meetings that will need to be scheduled. This is particularly important in areas where additional public hearings and Board Committee of the Whole meetings may be necessary in order to meet the Board's direction of concluding its major projects (i.e. Countywide Transportation Plan).

Attachment 2 - Project List by Month

This list identifies projects that will most likely come before the Board in a particular month. Please note that this list does not attempt to capture more routine projects that will be placed on business and Board committee meetings. The focus in this attachment is meant to highlight two questions:

A. Where is there a need for an additional public hearing due to volume in a particular agenda?

B. When will there be a need for additional Committee of the Whole meetings due to Board direction (transportation and housing policies)?

Attachment 3 – Board Major Projects Bar Chart

The Board will note that in Attachment B, projects are cited over an extended period numerous times. This chart attempts to show the top major projects that will require Board attention and may compete for meeting times and resources.

ATTACHMENT 6

ISSUES

First, the Board has selected its top priorities regarding amendments to the County's Comprehensive Plan, the most recent selections being the housing policies and eminent domain/redevelopment amendments. These are currently

underway and being worked on in the Planning Commission forum. No further Board direction is needed at this time.

Second, at its April 17 business meeting, the Board adopted an Intent to Amend the Zoning Ordinance to permit comprehensive sign packages for unified non-residential developments. The parameters of this amendment were written to accommodate an expedited timeframe and completion in this Board's term. There was discussion at that time that other amendments have been waiting for resources and projects need to be prioritized. It was agreed that this prioritization discussion would occur in the context of this Board item. (*Attachment 4*)

Third, the Board has expanded the scope of the Audit Committee to include working on performance standards. This work was intended to commence at the conclusion of the budget deliberations, which occurred April 19. It was also the intention that the outcome would be used for the Budget FY09 process. Presently, there are three vacancies (one formal written resignations and two verbal resignations) on the Audit Committee. In addition, the current make-up of the Committee was created to address its original charge to work in conjunction with KPMG on a financial and performance audit on the schools and the County. The Board may want to address the following questions prior to scheduling the next Committee meeting and working on refining performance standards.

- Does the Board want to fill these vacancies and make any other membership adjustments?
- Given the time allotted, does the Board want to give the Committee specific direction and a timeframe with respect to the performance standards assignment?

CONCLUSION

Staff will be available to briefly review this item at the May 1 business meeting.

ATTACHMENTS:

1. Working Calendar
2. Project List by Month
3. Board Major Projects Bar Chart
4. Pending Zoning Ordinance Amendments

STAFF CONTACT:

Linda Neri, Deputy County Administrator

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